



Beaconhills College

Parental Assistance Program 2017

NEW FOR 2017! VOLUNTEER ACCREDITATIONS REQUIRED

As a result of new Child Safe Standards, parent volunteers that are assisting in school activities and programs that directly involve working with Children, an official Volunteer accreditation must be obtained via the College Website by clicking on the following link: <http://www.beaconhills.vic.edu.au/our-community/#volunteer>
 Via this link you will be asked to apply for a Volunteer (Free - No cost) Working with Children's Check.
 Parents will not be able to participate unless they have completed this and received their official Volunteer Card issued by the College.

We recognise our parents are a very important part of the Beaconhills Community, and the College values your contributions to the life of the College. The Parental Assistance program levy has again been incorporated into the Capital Levy and Assistance Program and continues to be charged per family. Should parents prefer to participate in College activities or donate goods and services; the College will provide a credit of \$200- on your fee statement provided the following requirements are met.

To qualify for the credit you must:

1. Participate for at least 3-4 hours, or donate goods and services to the value of at least \$200-
2. Complete the Parental Assistance Record of Participation form and ensure that it has been signed by a staff member
3. Lodge the Parental Assistance Record of Participation form with [Pakenham & Berwick Campus Reception](#).
4. Return the signed Participation form by 5pm on 31st October 2017. (There will be no exceptions to this deadline.)

Please find below a list of the activities available and contact details of staff who will be more than happy to discuss the types of Parental assistance available to you. It is important to note that many of our activities, including working bees, have a maximum number of attendees.

ACTIVITY	VOLUNTEER STATUS REQUIRED	CAMPUS LOCATION	CONTACT DETAILS PH: 1300 002 225
Archiving Assistance	✓	Pakenham	Ext 2224
Donate Goods or Services	Not required	Please provide details and value of service	Ext 3001
Extra-Curricular Activities: • Basketball • Netball	✓	Team Managers Team Coaches	Berwick ext. 3018 Pakenham ext. 3424
Friends of Little Beacons	✓	Little Beacons (only) Direct Organisation	Ext 4300
Homestay & Hosting of Exchange Students (Does Not Include Study Tours)	✓	This activity only qualifies for the Parental Assistance credit if the hosting family have not be provided any financial reimbursement in relation to the homestay and exchange student visit.	Please contact Susan Wood directly on ext. 3064
HPV (Human Powered Vehicle)	✓	Various locations	Ext 3001
Junior School Assistance	✓	Berwick and Pakenham	Berwick ext - 1163 Pakenham ext - 2220
Library Assistance	✓	Berwick and Pakenham	Berwick ext - 3483 Pakenham ext - 2219
Little Beacons Learning Centre (Except Working Bees)	✓	Little Beacons	Ext 4300
Parents & Friends	✓	Berwick and Pakenham (Direct Organisation)	Berwick Ext - 1112 Pakenham Ext - 201
Performing Arts	✓	Berwick and Pakenham	Berwick Ext - 2256 Pakenham Ext - 2256
College Shop	✓	Pakenham	Ext 2239
Working Bees	Not required	Available at all campus inc. Little Beacons * Limited number of spaces available.	Ext 3001

The lodgement of a completed Parental Assistance Record of Participation 2017 form at the Pakenham Campus Reception is the evidence of your contribution to the Parental Assistance program. The college will only credit the \$200 when the form is completed and signed by both the parent and supervising staff member. Part completed/pro-rata hours, or goods and services that are not approved by Management, will not qualify for the credit.

If you have children at both Little Beacons and the College, you only need to contribute to one area, either Little Beacons or the College.

It is important to note it is the Parents' responsibility to contact the College to arrange their activity or contribution. Forms must be signed and returned to Pakenham or Berwick Reception only, no later than 5pm on 31st October 2017. There will be no extension to this deadline.

PARTICIPATION FORMS ARE TO BE RETURNED DIRECTLY TO:

BERWICK OR PAKENHAM RECEPTION ONLY

Via Post: 30-34 Toomuc Valley Road, Pakenham 3810

Email: enquiries@beaconhills.vic.edu.au