Sharing work with my teacher
How can I share my progress or large files with my teacher?

1. All students need to sign up to Beaconhills Google Services. Follow this link - http://goo.gl/2MAbIv

2. Once you are signed up - the student creates a folder i.e."Shawn Taggart - Maths" in Google Drive

3. Find your folder you just created and click the little i

4. In the Details panel click Share and fill in the email address of your teacher. You can always copy and paste it from an email. Make sure you allow “Can edit”

5. Then your teacher will get an email alerting them to the fact that they have a folder that you want to share with them. Your teacher will ONLY see what is inside the folder that you shared with them.

It is really important that you use your Beaconhills College Google Account and no personal accounts. If you have any problems please contact Mr Shawn Taggart.